

Template:	Norwegian NGOs	Revision no.:	3
Specific Conditions (part I)	Grant Management Regime I	Date:	21.10.2019

GRANT AGREEMENT

BETWEEN

NORAD

AND

Plan International Norge

REGARDING

NRK TV-AKSJONEN

QZA-21/0347 Plan International Norge Barn ikke Brud

PART I: SPECIFIC CONDITIONS

PART II: GENERAL CONDITIONS

PART III: PROCUREMENT PROVISIONS

ANNEX A: BUDGET

TABLE OF CONTENTS

1.	SCOPE AND BACKGROUND	3
2	OBJECTIVES OF THE PROJECT	3
3	IMPLEMENTATION OF THE PROJECT	3
4	THE GRANT	4
5	DISBURSEMENT	4
6	REPORTING AND OTHER DOCUMENTATION	4
7	AUDIT	5
8	FORMAL MEETINGS	5
9	REVIEWS AND OTHER FOLLOW-UP MEASURES.....	5
10	PROCUREMENT	6
11	REPAYMENT OF INTEREST AND UNUSED FUNDS	6
12	SPECIAL PROVISIONS	ERROR! BOOKMARK NOT DEFINED.
13	NOTICES.....	6
14	SIGNATURES	7

PART I: SPECIFIC CONDITIONS

This grant agreement (the Agreement) has been entered into between:

(1) The Norwegian Agency for Development Cooperation (Norad), the Department for Human Development , and

(2) PLAN International Norge, a foundation duly established in Norway under registration number 976 793 382 (the Grant Recipient),

jointly referred to as the Parties.

1 SCOPE AND BACKGROUND

1.1 The Grant Recipient has submitted an application to Norad dated 1st of October 2021 (the Application) regarding financial support to the project titled NRK TV-aksjonen 2021, (the Project). The estimated costs of the Project are indicated in the budget attached as Annex A to this Agreement.

1.2 Norad has decided to award a grant to be used exclusively for the implementation of the Project (the Grant). The Parties expect the Project to be implemented during the period from January 2022 to December 2023 (the Support Period).

1.3 The Parties have agreed to enter into an Agreement, consisting of this part I; Specific Conditions, part II; General Conditions, and part III; Procurement Provisions, all of which form an integral part of this Agreement. In the event of discrepancies between the Specific Conditions and the General Conditions or Procurement Provisions, the Specific Conditions shall prevail.

2 OBJECTIV OF THE PROJECT

The Project's expected effect (Impact) is that Plan will reach three million people in five countries, consisting of Bangladesh, Nepal, Malawi, Mali and Niger, to end to the harmful practice of child marriage. The expected effects of the Project (Outcome) are:

- Strengthening girls' self-determination and equality
- Protecting girls through better legislation and child protection
- Educating girls through schooling and financial independence

3 IMPLEMENTATION OF THE PROJECT

3.1 The Project shall be implemented in accordance with the Agreement, including all annexes, and the latest approved Application and budget.

- 3.2 During the implementation of the Project, the Grant Recipient shall exercise the necessary diligence, efficiency and transparency in line with sound financial management and best practise principles.
- 3.3 The Grant Recipient shall continuously identify, assess and mitigate any relevant risks associated with the implementation of the Project. The risk of potential negative effects of the Project in the following cases (Cross-Cutting Issues) shall always be included in the risk management of the Project:
- anti-corruption
 - climate and environment,
 - women's rights and gender equality, and
 - human rights (with a particular focus on participation, accountability and non-discrimination)
- 3.4 The Grant Recipient shall immediately inform Norad of any circumstances likely to hamper or delay the successful implementation of the Project

4 THE GRANT

- 4.1 The Grant shall amount to NOK 50 000 000 (Norwegian kroner fifty million).
- 4.2 The Grant shall be used exclusively to finance the actual costs of the implementation of the Project during the support period.
- 4.3 The Grant may be used to cover overheads/indirect costs up to a maximum of 5 % of Norad's pro rata share of the incurred direct costs of the Project.

5 DISBURSEMENT

- 5.1 The Grant shall be disbursed in one advance instalment upon signing of this Agreement.
- 5.2 The disbursement will be made to the following bank account:

Name of the account:	Plan International Norge
Account no.:	7874.06.20885
IBAN no.:	NO82 7874 0620 885
Name and address bank:	DNB Bank ASA, Dronning Eufemias gt 30,0191 Oslo
Swift/BIC code:	DNBANOKKXXX

- 5.3 The Grant Recipient shall immediately acknowledge receipt of the funds in writing. The amount received shall be stated, as well as the date of receipt.

6 REPORTING AND OTHER DOCUMENTATION

6.1 The following shall be submitted by the Grant Recipient to Norad:

- a) an updated budget and result framework to be submitted to Norad by March 31st, 2022
- b) an **annual progress report** covering the period from January to December to be submitted to Norad by end of August 2023 and 2024. The annual progress report shall include the content specified in article 2 of the General Conditions.
- c) a **financial report** covering the period from January to end of December to be submitted to Norad by end of August 2023 and 2024. The financial report shall include the contents specified in article 3 of the General Conditions
- d) an **audit report** covering the annual financial statements of the Project shall be submitted to Norad latest by end of August 2023 and 2024. The audit report shall comply with the requirements set out in article 7 of the Specific Conditions and article 5 of the General Conditions. The management letter (matters for governance attention) shall be attached to the audit report.

6.2 If the Grant Recipient is unable to meet the deadlines set out above, Norad shall be informed immediately.

6.3 All budgets and reports shall be approved in writing by Norad unless otherwise agreed by the Parties.

7 AUDIT

7.1 The annual financial statements of the Project shall be audited in accordance with International Standards of Auditing (ISA). The auditor shall comply with all ISAs relevant to the audit, ref. ISA 200 (Overall objectives of the independent auditor and the conduct of an audit in accordance with international standards on auditing), paragraphs 18 and 20. Of particular relevance is ISA 240, (the Auditor's responsibility to Consider Fraud and Error in an Audit of Financial Statements), and ISA 800 ("Special considerations audits of single financial statements and specific elements, accounts or items of a financial statement"). Additional requirements applicable to the auditor and the audit report are included in article 5 of the General Conditions.

7.2 The Grant Recipient is responsible for submitting the audit report to Norad within the deadline indicated in article 6 of the Specific Conditions.

8 FORMAL MEETINGS

8.1 The Parties shall hold formal meetings once per year, tentatively in the third quarter in order to discuss i.a. the results achieved by the Project during the Support Period. The meetings shall be called and chaired by the Grant Recipient.

- 8.2 Unless otherwise agreed, the Parties shall discuss the latest progress report and financial report, and budget for the upcoming period. Representatives from NRK TV-aksjonen shall be invited to the meeting.
- 8.3 The Grant Recipient shall record main issues discussed, points of view expressed, and decisions made, in minutes from the meeting. The Grant Recipient shall submit the minutes to Norad no later than two weeks after the meeting for comments. The agreed minutes shall be signed by both Parties.

9 REVIEWS AND OTHER FOLLOW-UP MEASURES

- 9.1 If the Partner or another interested party initiates a review or evaluation of activities wholly or partly funded by the Grant, Norad shall be informed. The Grant Recipient shall forward a copy of the report of any such review or evaluation to MFA without undue delay.

10 PROCUREMENT

- 10.1 All procurement under the Project shall be completed in accordance with the Procurement Provisions in Part III of this Agreement.

11 REPAYMENT OF INTEREST AND UNUSED FUNDS

- 11.1 Upon the end of the Support Period or upon termination of this Agreement, any unused funds that total NOK 500 or more shall in its entirety be repaid to Norad as soon as possible and at the latest within 6 months. The repayment shall include any interest and other financial gain accrued on the Grant and not previously repaid.

- 11.2 Repayments shall be made to the following bank account:

Name of the account:	Norad
Account no.:	7694 05 14815
IBAN no.:	NO31 76940514815
Name and address of the bank:	DNB BANK ASA, 0021 Oslo
Swift/BIC code:	DNBANOKKXXX

- 11.3 The transaction shall be clearly marked: “Unused funds” or “Interest”. The name of the Grant Recipient shall be stated, along with Norad’s agreement number(s) and agreement title(s).

12 NOTICES

- 12.1 All communication to Norad concerning the Agreement shall be directed to Section for Gender Equality at the following address/e-mail address: hilde.roren@norad.no and norad-likestilling@norad.no.

12.2 All communication to the Grant Recipient concerning the Agreement shall be directed to [specify] at the following address/e-mail address: Petra Storstein, Head of Institutional Partnerships, petra.storstein@plan-norge.no and info@plan-norge.no

12.3 Norad's agreement number and agreement title shall be stated in all correspondence regarding this Agreement, including disbursement requests and repayment of unused funds.

13 SIGNATURES

13.1 By signing part I of the Agreement, the Parties also confirm receipt and approval of part II; General Conditions, and part III; Procurement Provisions, which all form an integral part of the Agreement.

13.2 This Agreement has been signed in two -2- original copies in the English language. In the event of any discrepancies between this English language version and any later translations, the English language version shall prevail.

Place: Oslo, Norway

Date: 06.12.2021



for the Norwegian Agency for Development
Cooperation,

Ritika Dhall
Assistant Director

Section for Gender Equality

for Plan International Norge,

Mads H. Almaas
Programme and Advocacy Director

Attachments:

Annex A: Approved budget for the Project